



HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

Policy/Legislative Subcommittee Meeting

Zoom Virtual Meeting

Meeting ID: 984 0529 4013

Passcode: 365489

Thursday, March 4, 2021

7:00 PM - 8:30 PM

Present:

Anna Siedzik, Chairperson
Michelle Horgan, Vice Chairperson
Peter Wolczik, Secretary

Also Present:

Mary Beth Banios, District Superintendent
Dorothy Presser, MASC Representative

1. Call to Order

7:00 PM

With a quorum and all members of the *Policy/Legislative Subcommittee* present, Ms. Seidzik, Chairperson, calls the meeting to order at 7:04 PM. This meeting is being recorded and being held remotely per the emergency order of the Governor.

2. Approval of Minutes:

- January 14, 2021

[Exhibit](#)

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE APPROVE THE 01/14/2021 MEETING MINUTES AS PRESENTED ABOVE.

MOTION by Peter Wolczik; SECONDED by Michelle Horgan.

Michelle Horgan YES;
Peter Wolczik YES;
Anna Siedzik YES;

MOTION PASSES unanimously through roll call vote of three (3) members present.

3. Review policies in the following sections:

- Weapons (JICI) -- 2nd reading

[Exhibit](#)

Discussion regarding weapons policy and inclusion of exemption for law enforcement officers.

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE RECOMMEND PASSAGE OF THE WEAPONS JICI POLICY AS WRITTEN WITH THE ADDITION OF THE LANGUAGE AS DEVELOPED “AN EXCEPTION TO THIS POLICY IS GRANTED TO AUTHORIZED LAW ENFORCEMENT OFFICERS WHILE ON SCHOOL GROUNDS IN PERFORMANCE OF THEIR OFFICIAL DUTIES.”

MOTION by Anna Siedzik; SECONDED by Michelle Horgan.

Michelle Horgan YES;
Peter Wolczik YES;

Anna Siedzik YES;

MOTION PASSES unanimously through roll call vote of three (3) members present.

- Executive Session Minutes Policy & Procedures (B2008) -- 2nd reading [Exhibit 1](#)
[Exhibit 2](#)

Discussion regarding the executive session minutes policy & procedures (B2008), as detailed in the exhibits above, and potential changes/addition to the language for clarification and inclusivity. This will go back to the full School Committee for approval with the additional language “in the event minutes are requested”.

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE RECOMMEND PASSAGE OF THE EXECUTIVE SESSION MINUTES POLICY & PROCEDURES (B2008) WITH THE CHANGES AS PRESENTED BY DOROTHY PRESSER.

MOTION by Anna Siedzik; SECONDED by Michelle Horgan.

Michelle Horgan YES;

Peter Wolczik YES;

Anna Siedzik YES;

MOTION PASSES unanimously through roll call vote of three (3) members present.

- School Sponsored Trips (IJOA and JJH) -- 2nd reading [Exhibit 1](#)
[Exhibit 2](#)

Discussion regarding School Sponsored Trips (IJOA and JJH) as detailed in the exhibits above. Ms. Presser has consolidated 8 pages into the document presented in the exhibit. There is discussion about the potential additions, including legal references, as well as clarification of the language reflected and situational considerations.

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE APPROVE THE MODIFIED SCHOOL SPONSORED TRIPS (IJOA) WITH THE ADDITION OF LEGAL REFERENCES; CROSS REFERENCE TO POLICY JJH; AND CORRECTION TO MINOR TYPOGRAPHICAL ERRORS AS DISCUSSED THIS EVENING.

MOTION by Anna Siedzik; SECONDED by Michelle Horgan.

Peter Wolczik YES;

Michelle Horgan YES;

Anna Siedzik YES;

MOTION PASSES unanimously through roll call vote of three (3) members present.

- Ongoing Policy Review (starting at Technology, IJND-IJNDD) [Exhibit 1](#)
[Exhibit 2](#)

Discussion regarding the technology policies as detailed above in the exhibits. Superintendent Banios explains the details of her discussion with the Director of Technology, Mr. Alan Taupier, regarding the language of the policies.

There is discussion regarding standardizing the capitalization of “school committee”.

Ms. Presser will research the potential changes needed in light of remote learning and technology policies. The *Policy/Legislative Subcommittee* will address social media and remaining policies reflected in section I at the next meeting.

Discussion regarding rate of policy section approval; remaining sections to review and approve; etc. The next meeting will finish I and begin on J.

4. Other items unanticipated by the Chair

Ms. Horgan asks if it is possible for the *Policy Legislative Subcommittee* to consider School Committee meetings and developing policies/procedure to limit the length of those meetings. There is discussion regarding how to approach this procedurally. Ms. Horgan will inquire if the full School Committee would like the subcommittee to develop these policies at the next regular meeting.

5. Set Next Meeting Date

The next *Policy/Legislative Subcommittee* meeting is scheduled for 7:00 PM on 03/29/2021.

Ms. Banios will be meeting with the technology team on 03/08/2021.

6. Adjournment

I MOVE THAT THE POLICY/LEGISLATIVE SUBCOMMITTEE ADJOURN THE 03/04/2021 MEETING AT 8:18 PM.

MOTION by Anna Siedzik; SECONDED by Peter Wolczik.

Michelle Horgan	YES;
Peter Wolczik	YES;
Anna Siedzik	YES.

MOTION PASSES unanimously through roll call vote of three (3) members present.

Respectfully submitted March 12, 2021 by Mahala Lettvin, Recording Secretary.

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A § 20, the public will not be allowed to physically access this School Committee meeting. The School Committee reserves the right to implement additional remote participation procedures and will notify the public of these procedures as soon as practicable. Please [click here](#) to read the Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

*Zoom App Information: If you plan to participate, download the [Zoom.com](#) application now. The option to download will also be available at the start of the meeting. When opening the Zoom App, select "Join Meeting" in the upper right corner and enter the Meeting ID: 984 0529 4013; Passcode: 365489. The community should ask questions via the "chat" function within the Zoom application during the Citizen's Comments section. During the Zoom meeting, participants will be given instructions on how to provide their comments. Unfortunately, we must limit the in-person conversations to just the Committee members. However, for the benefit of all, the School Committee meetings will be available on our local cable channel, HWCam, and [HWCam.org](#), for review a few hours after the meeting has ended. Members of the Public can access the meeting via [YouTube HWRSD live stream link](#) the next day.