

The Hamilton Wenham Regional School District
School Committee Meeting
Buker Elementary School Multi-Purpose Room
Wednesday, May 9, 2018 7:00 PM

Present:

Jeanise Bertrand
Michelle Bailey
Kerry Gertz
David Polito, Chair
Gene Lee
Peter Wolczik
Stacey Metternick

Also Present:

Michael Harvey, Superintendent
Jeff Sands, Assistant Superintendent
James Goudie, Student Government Representative

1. Call to Order

7:00pm

David Polito calls the meeting to order at 7:02 pm.

2. Pledge of Allegiance

3. Citizens' Comments

None.

4. Chair's Report

No new information to share this evening, however, David is looking forward to the year ahead.

5. Superintendent's Report

- Dr. Harvey offers appreciation to all HWRSD teachers during Teachers' Appreciation Week (May 7th -11th). Thank you to all who teach, encourage, and inspire our students.
- Congratulations to the Middle School Drama Club in the wonderful success at on April 28, 2018. Dr. Harvey acknowledges the Hamilton Wenham students for their awards in production, costume design, stage management, and performance. Congratulations to all!
- High School Art Reception is Thursday May 10th at 6:00pm. Immediately following the reception is the spring concert at 7:00 pm.
- Miles River MS performance May 15th at 7:00 pm.
- Winthrop Buker and Cutler performances May 21st at 6:30pm at Buker School gymnasium.

6. Consent Agenda

Warrants

- April 25, 2018

Exhibit A

Minutes

- March 28, 2018
- April 11, 2018

Exhibit B

Exhibit C

<ul style="list-style-type: none"> • April 25, 2018 	Exhibit D
Policy	Exhibit E
<ul style="list-style-type: none"> ▪ C3000 Administration Goals ▪ C3002 Emergency Closings ▪ C3007 Regional School Superintendent ▪ C3008 Lines of Responsibility-Organization Chart ▪ C3009 Administrative Councils & Committees ▪ C3010 Principals ▪ C3011 Policy Implementation ▪ C3012 Development of Procedures ▪ C3013 Rules Pertaining to Staff & Student Conduct ▪ C3014 Procedures Dissemination ▪ C3015 School District Annual Report ▪ C3016 Administrative Responsibility in Absence of Committee Policy ▪ C3017 Emergency Response ▪ C3018 Evaluation of Superintendent ▪ C3019 Superintendent Contract ▪ F6022 Pest Management Policy ▪ I9005 Observation of Student & Programs by Parents, Advocates, & Others 	Exhibit E1 Exhibit E2 Exhibit E3 Exhibit E4 Exhibit E5 Exhibit E6 Exhibit E7 Exhibit E8 Exhibit E9 Exhibit E10 Exhibit E11 Exhibit E12 Exhibit E13 Exhibit E14 Exhibit E15 Exhibit E16 Exhibit E17

Stacey Metternick asks to pull the 4/28/2018 minutes.

Michelle Bailey asks to pull policies C3015, C3017, C3018, and F6022.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE CONSENT AGENDA INCLUDING WARRANTS FROM 4/25/18, MINUTES FROM 03/28/18 AND 4/11/18, AND POLICIES EXCLUDING C3015, C3017, C3018, and F6022.

MOTION by Stacey Metternick, SECONDED by Jeanise Bertrand. Unanimously approved by 6 members present.

Discussion: 04/28/2018 Minutes: Stacey Metternick asks:

- (1) Corrected spelling of her name on page 2;
- (2) Votes read "Hamilton Wenham Regional School Committee" rather than "HWRSD Committee";
- (3) "MASE" should read "MASC" (page 5, 2 occurrences);
- (4) Immediately following the discussion about the communication subcommittee being dissolved, include Stacey Metternick's request to highlight communication on the Hamilton/Wenham District website;
- (5) Include Stacey Metternick's request that the School Committee's retreat occur in June.

Peter Wolczik asks:

- (1) Wenham election results accurately reflect a vote of "287" not "28" as listed as votes for Peter Wolczik for School Committee (page 2).

Discussion regarding submission of minutes and procedure including secretary's review and opportunity to edit. Discussion regarding typographical errors versus substantial changes to content. Jeanise Bertrand points out that substantial changes should involve the committee's approval. Secretary will red line the changes made to the minutes sent by minute-taker, and committee will then vote.

Discussion: policies. Michelle Bailey:

C3015. Discussion regarding policy language “upon committee approval”. Stacey Metternick requests verification about Mass General Law. This policy will be tabled and policy committee will address this and committee will discuss this further.

3017- Michelle Bailey requests a copy of the Crisis Response Manual referenced in this policy.

3018 -Michelle Bailey says “CMR 605” is cited, however this should be “C603”.

F6022- Dr. Harvey clarifies that this policy was moved and renumbered but remains the same.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE POLICIES C3017, C3018 (as amended with correct CMR), AND F6022.

**MOTION by Stacey Metternick, SECONDED by Kerry Gertz.
Unanimously approved by 6 members present.**

7. New Business

Swap A and B due to audience interest.

(B) Pingree Tennis Court

Exhibit G

Introduction - playing courts are unusable and unstable. Board of Selectmen is waiting to hear back from the School Committee about community needs and the intersection with Gale studies.

Jeff Sands states that athletic director Craig Genuardo is in transit to meeting to discuss this topic. Table this discussion until arrival.

(C) Vote to set last day of school

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO SET THE LAST DAY OF SCHOOL AS JUNE 26TH WITH EARLY RELEASE AT 10:30 AM FOR SECONDARY AND 11:15AM FOR ELEMENTARY.

**MOTION by Stacey Metternick, SECONDED by Jeanise Bertrand.
Unanimously approved by 6 members present.**

(D) Discussion of Nomination of Ed Fund for MASC Award

Exhibit H

Michelle Bailey says it is important to recognize Ed Fund for their generous consistent contributions to our schools. Kerry Gertz volunteers to fill out application, School Committee will review at next meeting, and will motion at that point to submit the application (June 1 2018 deadline).

(E) Sign SC Protocol Document

Exhibit I

No changes were made besides spelling of names.

(F) School Committee Liaison Assignments

Kerry Gertz will be liaison to Winthrop Elementary.

Stacey Metternick will be liaison for Middle School and High School.

Gene Lee will be liaison for Cutler Elementary.

Michelle Bailey will research SEPAC and will be liaison if still functioning.

Peter Wolczik will be liaison for Buker Elementary.

Discussion regarding Wellness Committee and confusion surrounding the existence and purpose of this.

(B) Pingree Tennis Court

Exhibit G

Craig Genuardo, Athletic Director arrives to the meeting. Craig Genuardo and Joe Maher speak to the committee about the issue of not having tennis courts for players. The many struggles of the athletes and potential future struggles without courts are outlined. Tennis program cannot continue to function depending on the generosity of surrounding communities (Myopia, Patton, Ipswich Country Club).

Stacey Metternick asks if Hamilton Wenham is the only high school to not have tennis courts, with Craig Genuardo stating that Hamilton Wenham is one of two in the Cape Ann league to not have courts on campus.

Craig Genuardo details the benefits associated with constructing a court on campus. There are potential spaces with the services of engineers needed to best determine where on campus the courts would be placed.

Gene Lee asks for the discussion to center around the community need for a tennis court rather than where it would be located if community need was determined. Gene Lee inquires about the length of the season and the additional community uses of tennis courts. After further discussion about possibilities for engineering, Gene Lee requests that a multipurpose rather than single purpose court be considered.

Discussion regarding need for courts and usage. Coach Maher states that 8 courts would be wonderful, but 6 courts is the minimum to allow the program to run (JV and varsity to play at the same time). Coach Maher argues that if the town is going to spend money on tennis courts, they should be put at the schools.

Discussion regarding timeliness of project, community support, district's current 5-year capital plan, athletic complex plans, court maintenance, responsibility of towns and recreation departments, cost burden of renting temporary courts, etc. Coach Maher states rentals of courts cost roughly \$50 an hour per court, equating to \$200 a day for boys and \$400 for girls.

James Goudie asks if the Wenham Tea House charges for use of the courts. Coach Maher says there is no charge, but their courts are also in a state of instability.

Discussion regarding community need for tennis courts and the response needed to the Board of Selectmen's request: HWRSD has no current plans for constructing courts on campus, however the district is in need of 8 courts.

Elysa Grecco (phonetic spelling), 189 Woodbury St., Hamilton: Urges School Committee to consider courts on school campus. Argues that the sport of tennis is strong, that it would be a

year long asset, and believes that the middle school would benefit as well. Points to a few grants available for this specific need.

Discussion regarding capital subcommittee researching and reporting back to the committee. Further discussion surrounding athletic field project and the exclusion of softball field and tennis courts in that proposal. Discussion regarding the inclusion of tennis courts to the current plan, with Jeff Sand clarifying that this would involve a completely new engineering study (estimated between \$30-\$40,000) and plan implementation.

David Polito states that Peter Lombardi's question to the school committee has been addressed, and that the Subcommittee and Turf Field groups can discuss further.

Elysa Grecco states that the tennis courts should have stayed on the master plan and asks School Committee to consider the importance of tennis courts on school campus.

Jake Harrison, HW senior, tennis player: Has attended meetings and would like to highlight the urgency surrounding this issue, as sports are a vital activity for students. Asks the committee to take more action instead of merely saying they care. Adds that students are willing to help fundraise for this project.

Todd Jackson, freshmen, first season tennis player: Thinks that tennis courts would motivate many more students to join the sport and come together as a community.

School Committee will respond to Wenham's email and also inquire what Wenham's next steps will be.

(A) Curriculum, Instruction & Assessment Program Report Exhibit F

Peggy McElhinney, Director of Curriculum Instruction: presents curriculum, instruction, and assessment program report. Reviews curriculum resource adoptions, assessment data to inform instruction, instructional coaching, and MIT "Learning Supported by Making" Study.

Review of STEM scopes program implemented throughout K-8. This year's focus was training teachers and hosting workshops to equip teachers with necessary curriculum. Inquiry teaching is newer and more efficient teaching methodology than contemporary science methodology.

Review of math resources needed. Peggy reiterates information shared with committee in the past and offers gratitude to voters in towns for approving budgets that allow for needed resources. Currently conducting final review after considering presentations and samples from all options. Reviews potential resources and provides status update and steps going forward (will make decision in mid June).

Reviews Response to Intervention methodology and hopes for expanding methods beyond elementary school.

Review of the MIT "Learning Supported by Making" study. MIT has included HWRSD as a part of the study about how to best align makerspaces in curriculum. HWRSD is honored to be a part of this, and appreciates ongoing support from MIT.

Thank you Peggy!

(G) SC Review 2017-2018 SC Goals

Exhibit J

School Committee reviews the goals written on page 116 of school committee packet. Gene Lee thought it would be helpful to review these goals:

- (1) capital plan
 - Stacey Metternick points out that item “A” is Turf Field.
 - Gene Lee suggests examining connected pieces from the capital plan outline.
 - David Polito suggests looking at this as a whole - both overall goals for the School Committee, as well as goals of smaller subcommittees. Thinks it is important to distinguish goals.
 - Stacey Metternick points out that communication needs to be prioritized.
 - Discussion regarding priorities and goal development.

Michelle Bailey states that developing goals for next year was not in the agenda

David Polito clarifies that the review of goals is simply to discuss what did and did not work in the previous year.

(H) SC Retreat Discussion

Discussion regarding calendar and possibility of adding another School Committee meeting in the beginning of June

Discussion regarding the poll of members’ availability to attend meetings in June/July.

Committee Members agree to June 27th at 6:30pm. Retreat purpose is more laid back to determine goals and strategize. Discussion regarding availability of Dorothy Presser to facilitate for the workshop.

James Goudie leaves meeting.

(I) Policies (First Reading)

Exhibit K

- B2011 Memorial for Deceased Students or Staff Exhibit K1

David Polito reviews the changes made to Policy B2011. Clarification of restrictions in giving gifts in someone’s name. Dr. Harvey reads policy. Discussion regarding alternatives and the legally binding wishes of donor.

David Polito will move this forward to a second reading. Policy subcommittee will be meeting on Monday May 21st and this will be added to the agenda.

- G7004 Equal Opportunity Employer Exhibit K2

Added the language “pregnancy and pregnancy related condition” as a protected class for nondiscrimination.

- G7022 Family & Medical Leave Act Exhibit K3

MA Law changed and dictated language found here.

- A1015 Nondiscrimination Exhibit K4

Added the language “pregnancy and pregnancy related condition” as a protected class for nondiscrimination.

- C3013 Rules Pertaining to Staff & Student Conduct Exhibit K5

School Committee approved this in error during the consent agenda. Superintendent will review staff and student handbook instead of school committee. Discussion regarding this, with Michelle Bailey adding that Hamilton-Wenham is only school district she knows of where superintendent reviews handbooks. Michelle Bailey also points out that this policy is using MASC language, which also uses school committee instead of superintendent.

Kerry Gertz leaves meeting at 10:02pm.

(J) Donations

- Foundation for Alcohol Education \$1,000
Grant for Teens Substance Abuse Education Speaker Bill Phillips

**I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE
ACCEPT THE DONATION FROM FOUNDATION FOR ALCOHOL EDUCATION IN
THE AMOUNT OF \$1,000.00.**

**MOTION by Stacey Metternick, SECONDED by Gene Lee.
Unanimously approved by 6 members present.**

Stacey Metternick asks that her name is removed from agendas going forward.

Discussion regarding School Committee calendar for next year and possible changes in meeting dates and warrant subcommittee meeting dates.

Michelle Bailey leaves the meeting at 10:06pm.

8. Other

- Topics for Next Meeting
 - Student
 - Vote for MASC application
 - Subcommittee charges
 - School Committee retiree reception

9. Vote to Adjourn

9:30pm

**I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE
ADJOURN AT 10:07 PM.**

**MOTION by Stacey Metternick, SECONDED by Gene Lee.
Unanimously approved by 5 members present.**