

**The Hamilton Wenham Regional
School District
School Committee Meeting
Wednesday, April 25, 2018 7:00 pm
Buker School Multipurpose Room**

Present:

Jeanise Bertrand
Gene Lee
Kerry Gertz
David Polito
Michelle Bailey
Peter Wolczik
Stacey Metternick

Also Present:

Michael Harvey, Superintendent
Jeff Sands, Assistant Superintendent
James Goudie, Student Government Representative

1. Call to Order

Michael Harvey calls the meeting to order at 7:06 pm.

2. Pledge of Allegiance

3. Citizen's Comments

No comments.

4. Chair's Report

None.

Michelle Bailey announces that Wenham Town meeting was completed Monday night.

5. Superintendent's Report

- Thank you to the voters of Wenham for passing the HWRSD Operating Override and Winthrop School Fire Suppression System Debt Issue at the Town Election on April 12. This vote was the final step in approving the FY19 HWRSD Operating Budget and the Winthrop Fire Suppression System Project. Dr. Harvey offers gratitude to the communities of Hamilton and Wenham in providing our students with a world-class education.
- Hamilton-Wenham Regional High School will be hosting a presentation for parents by Diane Knight, RN, of the Northeast Tobacco Free Community Partnership on *How to Talk to Your Kids about Vaping and e-Cigarettes*. The presentation will be held in the Middle-High School Library on Tuesday, May 8th at 6:30 PM. Parents of students at all levels are welcome to attend.

- Michelle Bailey adds that *Screenagers, Growing Up in the Digital Age* shown on Monday, May 7th at 7 p.m. in the Hamilton-Wenham Regional High School auditorium.

(Consent agenda will be addressed after New Business)

7. New Business

A. Hear results of town elections

Exhibit C

Review of the certified election results for Hamilton Wenham Regional School District Committee from the Annual Town Elections (pages 35 and 36 of School Committee handout):

Hamilton results:

Blanks	703
Stacey Metternick	701
Peter Alan Wolczik, Jr.	702
Write-Ins	10

Wenham results:

Blanks	236
Stacey L. Metternick	311
Peter Alan Wolczik, Jr.	287
Write-Ins	8

Dianne Bucco, Wenham Town Clerk, swears in Stacey Metternick and Peter A. Wolczik, who affirm and sign.

B. Seal of Biliteracy Presentation by Kevan Sano

Kevan Sano presents an overview of the national movement surrounding the Seal of Biliteracy and the benefits of Hamilton Wenham Schools adopting this. Benefits of offering the Seal of Biliteracy include promoting language learning; encouraging enrollment; shaping initial attitudes about language diversity; and preparing students with 21st century skills.

Ms. Santo acknowledges the 35 Senior students who have earned this Seal. Going forward, Ms. Santo suggests offering students the opportunity to demonstrate proficiency at the end of junior year in order to support college admissions and job applications. Ms. Santo proposes developing a strategic plan for helping more students earn the seal.

Kerry Gertz inquires about the necessity of taking an AP to qualify. Ms. Santo states that students can take the test without attending the particular AP classes.

Discussion regarding availability and curricula for different languages offered at High School. Further discussion regarding School Committee's responsibility in approving awards/seals. Dr. Harvey clarifies that there are no school awards enshrined in vote or committee acceptance, with Michelle Bailey pointing out that the Committee voted on the Global Citizenship award. In addition, since the Seal is in consideration for placement on Diplomas, and since the Committee authorizes those diplomas, Michelle Bailey believes the School Committee should vote on the Seal.

Discussion regarding the timing of letters being sent out, time involved in taking the test, ability to retake the test, and planning involved in administering the test.

Dr. Harvey thanks Ms. Santo for her presentation and also offers congratulations for Kevan Santo and Catherine Frost's acceptance by the American Council on the Teaching of Foreign Language (ACTFL) for their proposal to present in the workshop *"Make it Stick! Strategies to*

Support Long-term Memory and Comprehension” at the 2018 ACTFL Annual Convention and World Languages Expo. Their presentation will highlight the great work our teachers are doing in developing students who are proficient in communicating in a foreign language.

C. SC Reorganization

David Polito and Gene Lee are nominated for Chair of Hamilton Wenham Regional School Committee. David Polito accepts the nomination; Gene Lee declines the nomination.

Voting 4 in favor of David Polito, 3 abstaining, for Chair of the Hamilton Wenham Regional School Committee

DAVID POLITO VOTED IN BY MAJORITY VOTE AS CHAIR FOR THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE.

Michelle Bailey and Gene Lee are nominated and accept nominations for Vice-Chair of the Hamilton Wenham Regional School Committee. Nominees made statements of intention, vision and qualifications for office.

Voting 4 in favor of Gene Lee, 3 in favor of Michelle Bailey, for Vice-Chair of the Hamilton Wenham Regional School Committee.

GENE LEE VOTED IN BY MAJORITY AS VICE CHAIR FOR THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE..

STACEY METTERNICK WAS NOMINATED, ACCEPTED THE NOMINATION, AND ELECTED UNANIMOUSLY AS SECRETARY FOR THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE.

PETER WOLCZIK WAS NOMINATED, ACCEPTED THE NOMINATION, AND ELECTED UNANIMOUSLY AS ASSISTANT SECRETARY FOR THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE..

Discussion regarding the reorganizing and new members of Hamilton Wenham Regional School Committee subcommittee groups (Negotiations; Warrant; Communications; Capital/Finance). Stacey Metternick suggests a specific and separate Turf Field subcommittee, or for the Turf Field to be a focus of the Capital/Finance subcommittee. Further details discussed including fundraising, appointed member to represent interests of School Committee, committee’s interests, ethical involvement, working group structure, etc.

I NOMINATE DAVID POLITO, GENE LEE, AND KERRY GERTZ FOR THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE NEGOTIATIONS SUBCOMMITTEE.

**MOTION by Stacey Metternick, SECONDED by Jeanise Bertrand.
Unanimously approved by 7 members present.**

I MOVE THAT WE FORM THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE WARRANT SUBCOMMITTEE AS A WORKING GROUP COMPRISED OF A COMMITTEE OF 3 AVAILABLE MEMBERS, INCLUDING EVERY MEMBER ON THE SCHOOL COMMITTEE.

**MOTION by Stacey Metternick, SECONDED by Kerry Gertz.
Unanimously approved by 7 members present.**

School Committee discusses the Policy Subcommittee and the possibility and benefits of enlisting services of MASC. Stacey Metternick points out the cost of \$10,5000 over 3 years and believes it is worth it. Jeff Sands has recommended this for the first 3 years he was here.

I MOVE THAT WE FORM THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE POLICY SUBCOMMITTEE to include: MICHELLE BAILEY, KERRY GERTZ, AND GENE LEE.

**MOTION by Stacey Metternick, SECONDED by Jeanise Bertrand
Unanimously approved by 7 members present.**

I MOVE THAT THE CAPITAL PLANNING/FINANCE SUBCOMMITTEE OF THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE to INCLUDE PETER WOLCZIK, JEANISE BERTRAND, AND STACEY METTERNICK.

**MOTION by Stacey Metternick, SECONDED by Kerry Gertz.
Unanimously approved by 7 members present.**

Communications Subcommittee has been dissolved. Charges of the newly formed Subcommittees will come back on the 5/23 School Committee meeting.

D. Review SC Protocols and Member Ethics Policy Exhibit D
Review pages 37 and 39: protocols from last year's *School Committee Protocols and Member Ethics Policy*. Dr. Harvey asks if there are changes to be made to current policies and protocols. Kerry Gertz's name is misspelled. Jeanise Bertrand inquires about specifics of the email policy.

Committee discusses the procedure of information sharing and communications prior to meetings. Michelle Bailey points out that information should be shared with the entire committee and points to past examples where she feels this was not honored. Further discussion regarding group emails and responding to inquiries from the public.

E. Donations Exhibit E
● EdFund \$3,708.03

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE ACCEPT THE EDFUND DONATION FOR THE CUTLER ELEMENTARY DREAMS GRANT APPLICATION IN THE AMOUNT OF \$3,708.03.

**MOTION by Stacey Metternick; SECONDED by Jeanise Bertrand.
Unanimously approved by 7 members present.**

Thank you to the EdFund for this generous grant, and thank you to the grant writers and for involving the children in designing this grant!

Michelle Bailey suggests adding a future agenda item for nominating the EdFund for an award from MASC.

6. Consent Agenda

A. Warrants

- April 11, 2018

Exhibit A

B. Field Trip - Grade 8 to Spain 2019

Exhibit B

Michelle Bailey requests removal of Exhibit B, 8th Grade Field Trip to Spain.

**I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE
APPROVE THE CONSENT AGENDA INCLUDING WARRANTS FROM APRIL 11
2018.**

**MOTION by Stacey Metternick; SECONDED by Kerry Gertz.
Approved by 6 members present, Peter Wolczik abstaining.**

Michelle Bailey points out that the type of travel requested in Exhibit B is more appropriate for High School students who are capable of working to earn money to fund these trips. She believes it puts a financial division in the towns.

Gene Lee inquires about how many of these trips are on a recurring basis, as he believes they seem to be annually or biannually. Discussion regarding middle school responsibility, and the warrant to allow the option.

**I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE
APPROVE THE 8th GRADE FIELD TRIP TO SPAIN IN 2019.**

**MOTION by Stacey Metternick, SECONDED by Jeanise Bertrand.
Approved by 6 members present, Michelle Bailey opposing.**

Michelle Bailey adds that she would like to hear from the students who go on these trips. Dr. Harvey does not think this is appropriate but will ask for feedback in written form and for chaperones to report back (as they do currently).

8. Other

a) Topics for next meeting (05/09/2018)

- Curriculum assessment and instruction program reports (Peggy McIlvane to present)

- Vote to set the last day of school
- Nomination of Ed Fund for MASC award
- Signing protocols document
- Policy review
- Liaison assignments (SEPAC, Friends of the Schools, Wellness Committee, etc.);
- Discussion of date for possible workshop retreat and setting of goals;
- Future meeting to determine dates of next year's meetings (penciled in for 06/06/2018)

9. Vote to Adjourn into Executive Session to discuss Teachers' Union negotiations (Executive Session Purpose #3) and not to return to open session

8:54 pm

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE MEETING ADJOURN INTO EXECUTIVE SESSION TO DISCUSS THE TEACHERS' UNION NEGOTIATIONS (EXECUTIVE SESSION PURPOSE #3) AND NOT TO RETURN TO OPEN SESSION. HAVING A MEETING IN OPEN SESSION MIGHT BE DETRIMENTAL TO THE PUBLIC.

Stacey Metternick: Yes

Peter Wolczik: Yes

Michelle Bailey: Yes

Jeanise Bertrand: Yes

Gene Lee: Yes

Kerry Gertz: Yes

MOTION carried unanimously by roll call vote.

Respectfully submitted May 3rd 2018 by Mahala Lettvin