School Committee Meeting (agenda)
Buker Elementary School Multipurpose Room
In-Person Meeting, Zoom Link is for Public Comment Only
Meeting ID: 830 6530 8863
Thursday, August 18, 2022
7:00 PM - 9:25 PM

Present:

Dana Allara, Chair Julia Campbell (participating via Zoom) David Frenkel, Assistant Secretary Amy Kunberger, Secretary Anna Siedzik, Vice Chair

Also Present:

Eric Tracy, HWRSD Superintendent Vincent Leone, Assistant Superintendent to Finance and Administration Bryan Menegoni, HWRHS Principal Olivia Soolman, Student Presenter: Menstrual Product Dispensers EdFund Grant Aeneas Strozier. Student Presenter: Menstrual Product Dispensers EdFund Grant

1. Call to Order

With a quorum present, Ms. Allara, Chairperson, calls the meeting to order at 7:08 PM.

2. Pledge of Allegiance

All those in attendance, with the exception of School Committee member Anna Siedzik, rise for the Pledge of Allegiance.

3. Land Acknowledgment

Exhibit

Ms. Allara reads the land acknowledgment, as written in the exhibit linked to the agenda.

4. Citizens' Comments

Exhibit

Any citizen wishing to speak before the Committee shall identify himself or herself by name and address. Speakers will be allowed three (3) minutes to present their material. After Citizen's Comments, the chat feature will be turned off. If members want to be recognized, they can use the raise hand feature.

Ms. Allara states that this meeting is being recorded, live streamed, and broadcast by HWCAM, and is accessible through either HWCAM's <u>website</u> or <u>YouTube channel</u>. School Committee member Julia Campbell is participating remotely this evening, via Zoom. Ms. Allara reviews the procedures surrounding Citizen's Comments.

Sue Cooke, 4 Puritan Rd. Wenham (in-person): Ms. Cooke is a parent to students in the district, and expresses her concern regarding the increasing number of students enrolling in schools outside the district. She requests transparency on this issue, specifically requesting that the data collected on this

subject be made available to the public. Ms. Cooke is also concerned about the proposal to have Dr. Yoon serve as the district physician, as she points out there are many professional and personal relationships Dr. Yoon has with decision makers in the community and members on the School Committee. She reiterates concerns she has about the declining enrollment throughout the district.

Bob Knowles, 201 Main St. Wenham (appears via Zoom): Mr. Knowles is a founding member of the Hamilton - Wenham Climate Action Team, and appears this evening to ask that the School Committee adopt a climate resolution. He hopes that the district will be able to then work collaboratively with the towns in order to reach the goals as outlined in those resolutions.

The Zoom link closes and the public comment section ends at 7:19 PM.

Review of School Committee Protocols

Exhibit

Ms. Kunberger reads School Committee Protocol #1 as written in the exhibit.

6. **Consent Agenda**

A. Warrants

Exhibit

- Voucher No. 1
- Voucher No. 2
- Voucher No. 3
- Voucher No. 4
- Voucher No. 31
- Voucher No. 1001
- Voucher No. 1002
- Voucher No. 1003
- Voucher No. 1004
- Voucher No. 1005
- Voucher No. 1006
- Voucher No. 1049
- Voucher No. 1050
- Voucher No. 1051
- Voucher No. 1052
- Voucher No. 1053
- Voucher No. 1054 Voucher No. 1055
- Voucher No. 1056
- Voucher No. 1057
- Voucher No. 3129
- Voucher No. 3130
- Voucher No. 3131 Voucher No. 3132
- Voucher No. 3133
- Voucher No. 3135 Voucher No. 3136
- Voucher No. 3137
- Voucher No. 3138
- Voucher No. 3139
- Voucher No. 3140
- Voucher No. 3141

- Voucher No. 3142
- Voucher No. 3160
- Voucher No. 3161
- Voucher No. 3162
- Voucher No. 3163
- Voucher No. 3164

B. Minutes

• June 16, 2022 <u>Exhibit</u>

C. Donations

EdFund Grant Menstrual Product Dispensers, \$4,978.06
 Friends of Cutler Donation for Playground, \$39,000
 Booster Funded Stipends for Assistant Coach - Boys Soccer, \$3,007;
 Booster Funded Stipends for an Assistant Coach - Girls Soccer, \$3,007;
 Joint AD Program Book - Boys and Girls Soccer

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE ACCEPT THE CONSENT AGENDA AS WRITTEN, WITH THE EXCEPTION OF THE MINUTES FROM 06/16/2022 AS WELL AS THE DONATION FROM EDFUND IN THE AMOUNT OF \$4,978.06.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES; Amy Kunberger YES; David Frenkel YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

Superintendent Tracy introduces Olivia Soolman and Aeneas Strozier, students who undertook the menstrual justice project as part of their required civics action project. The project resulted in a grant proposal to the EdFund, asking for \$5,000 to be used towards the purchase and installation of 16 cost-free dispensers. This was presented to the EdFund committee and granted.

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE DONATION FROM THE EDFUND IN THE AMOUNT OF \$4,978.06 FOR THE MENSTRUAL PRODUCT DISPENSERS, AS DETAILED IN THE EXHIBIT.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

David Frenkel YES; Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES; Amy Kunberger YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

Regarding the minutes, Ms. Lettvin inadvertently included two (2) attendees who were not present at the 06/16/2022 meeting.

There is some discussion about the 06/16/2022 minutes and the reference to the Athletic Facilities Improvement Committee. Superintendent Tracy notes that the official title of this committee was voted in July. Moving forward, the committee will be referred to with the accurate and official title, Athletic Facilities Improvement Committee. No changes to the minutes are needed.

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE ACCEPT THE MINUTES FROM 6/16/22, REMOVING WENDY NG AND CRAIG GENUALDO FROM THE LIST OF ATTENDEES.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Anna Siedzik YES; Amy Kunberger YES; David Frenkel YES; Julia Cambpell YES; Dana Allara YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

7. New Business

A. High School Handbook Vote

Exhibit

Mr. Menegoni presents the High School Student Handbook, highlighting the changes made since the last presentation. There is a brief discussion about the changes made, details found in the handbook, and further clarification on some of the topics (including dress code, graduation, etc.).

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE APPROVE THE STUDENT HANDBOOK AS PRESENTED THIS EVENING.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Amy Kunberger YES; David Frenkel YES; Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

B. Vote District Goals 2022-2023

Exhibit

Superintendent Tracy briefly reviews the history of iterations to the 2022-2023 District Goals, as he initially presented these to the School Committee in June and has worked to incorporate feedback received from the School Committee.

There is discussion regarding the goals as presented, as well as any progress that has been made so far.

Mr. Frenkel expresses concern about the current COVID infection rate in Essex County, and believes that there are a number of issues which warrant the district prioritizing the safety of the facilities, specifically by taking action to monitor indoor air quality. Mr. Frenkel would like the district to use federal and local funds for this purpose, and would like to see the topic of indoor air quality appear as one of the district's 2022-2023 goals, or appear as a listed deliverables to meet those goals already specified.

Superintendent Tracy offers a detailed response to Mr. Frenkel's concerns surrounding this issue. Superintendent Tracy notes that Mr. Frenkel has vocalized this exact concern at numerous prior meetings, and it was discussed at length during the School Committee workshop. During the workshop, the committee decided that monitoring/measuring indoor air quality was not a priority to be included, as many measures have already been addressed to ensure the overall health and safety in the school buildings. Superintendent Tracy is frustrated with what he calls disingenuous reactions, in particular, the presentation at the BOH meeting last night which asked the Board to persuade the district to take action on indoor air quality - action that the School Committee had previously agreed to *not* pursue. Superintendent Tracy understands Mr. Frenkel's concerns, but is frustrated at the way this has been handled, and the manner in which it has distracted from the agreed upon priorities.

Previous discussions about this topic are outlined. There is some discussion (and disagreement) about CDC guidance and whether the district has satisfied the recommendations made. Superintendent Tracy confirms that during his conversations with Mr. Geary, the current systems are meeting those recommendations.

There is some discussion about how the School Committee functions procedurally. Both Ms. Siedzik and Ms. Allara vocalize the importance of the committee honoring the votes previously taken by the School Committee. Ms. Allara believes that the School Committee is ready to express their collective voice through a vote on this matter.

There is a brief discussion regarding the deliverables listed under goal #4, as well as the action item and deliverables listed under goal #2. Superintendent Tracy will revise goal #2 to reflect both an action item and a deliverable.

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE ACCEPT THE DISTRICT GOALS FOR 2022-2023 AS PRESENTED THIS EVENING, WITH THE ANTICIPATED EDITS FOR ADDITIONAL DELIVERABLES IN GOAL #2.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES; Amy Kunberger YES; David Frenkel NO.

MOTION PASSES through majority (4:1) roll call vote of five (5) members present.

There is a brief discussion about the usefulness of enlarging the district goals on a poster, which was done for last year's goals. Superintendent Tracy is happy to oblige with whatever the committee wishes, though there does not seem to be strong vocal support in favor of making such a poster.

C. MSBA Feasibility Funding Vote

Exhibit

Superintendent Tracy explains that items C, D, and E are all items regarding the facilities projects. He explains each item:

Item C, *MSBA Feasibility Funding Vote*, involves the district's estimate of \$1.25 million for initial funding. The language authorizes the district to appropriate the \$1 million of this amount, as the State will be contributing some funds as well.

Item D, *Vote to Reauthorize Previously Authorized Funds for MSBA*, involves \$250,000 that was previously authorized in FY20. The state has asked the district to reauthorize this amount, because it was

two (2) years ago, and also in order to reflect more appropriate authorization language. Superintendent Tracy details of the involvement of the Towns in this process.

Item E, *Established Stabilization Fund Vote* would allow the district to establish the account, which would then be funded in the future.

The state has provided the language of the votes in Item C and D, and is now asking the district to read/approve such votes as shown in the exhibits, and as written below. The language found in Item E's exhibit was drafted by the district's attorney, and reviewed by the town's attorneys.

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL DISTRICT HEREBY APPROPRIATES THE AMOUNT OF ONE MILLION (\$1,000,000.00) DOLLARS FOR THE PURPOSE OF PAYING COSTS OF THE FEASIBILITY STUDY FOR THE CUTLER ELEMENTARY SCHOOL, 237 ASBURY ST, SOUTH HAMILTON, MA 01982, INCLUDING ALL COSTS INCIDENTAL AND RELATED THERETO (THE "STUDY") SAID AMOUNT TO BE EXPENDED UNDER THE DIRECTION OF HWSD CUTLER SCHOOL BUILDING COMMITTEE. TO MEET THIS APPROPRIATION THE DISTRICT IS AUTHORIZED TO BORROW SAID AMOUNT UNDER AND PURSUANT TO M.G.L. CHAPTER 71, SECTION 16(D), AND THE DISTRICT AGREEMENT, AS AMENDED, OR PURSUANT TO ANY OTHER ENABLING AUTHORITY. THE DISTRICT ACKNOWLEDGES THAT THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY'S ("MSBA'S") GRANT PROGRAM IS A NON-ENTITLEMENT, DISCRETIONARY PROGRAM BASED ON NEED, AS DETERMINED BY THE MSBA, AND ANY COSTS THE DISTRICT INCURS IN EXCESS OF ANY GRANT APPROVED BY AND RECEIVED FROM THE MSBA SHALL BE THE SOLE RESPONSIBILITY OF THE DISTRICT; PROVIDED FURTHER, THAT THE AMOUNT OF BORROWING AUTHORIZED PURSUANT TO THIS VOTE SHALL BE REDUCED BY ANY GRANT AMOUNT SET FORTH IN THE FEASIBILITY STUDY AGREEMENT THAT MAY BE EXECUTED BETWEEN THE DISTRICT AND THE MSBA.

FURTHER VOTED: THAT WITHIN SEVEN (7) DAYS FROM THE DATE ON WHICH THIS VOTE IS ADOPTED THE SECRETARY BE AND HEREBY IS INSTRUCTED TO NOTIFY THE SELECT BOARD OF EACH OF THE MEMBER TOWNS OF THIS DISTRICT AS TO THE AMOUNT AND GENERAL PURPOSES OF THE DEBT HEREIN AUTHORIZED, AS REQUIRED BY THE DISTRICT AGREEMENT AND BY CHAPTER 71, SECTION 16(D), OF THE GENERAL LAWS.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES; Amy Kunberger YES; David Frenkel YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

D. <u>Vote to Reauthorize Previously Authorized Funds for MSBA</u>
I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT ("HWSD")
HEREBY RE-STATES, RATIFIES, AND CONFIRMS ITS PRIOR APPROPRIATION IN THE
AMOUNT OF TWO HUNDRED FIFTY THOUSAND (\$250,000) DOLLARS AS PREVIOUSLY
APPROPRIATED BY VOTE ON FEBRUARY 12, 2020, FOR THE PURPOSE OF PAYING

COSTS OF THE FEASIBILITY STUDY FOR THE CUTLER ELEMENTARY SCHOOL, 237 ASBURY ST., SOUTH HAMILTON, MA 01982, INCLUDING ALL COSTS INCIDENTAL AND RELATED THERETO, SAID AMOUNT TO BE EXPENDED UNDER THE DIRECTION OF HWSD CUTLER SCHOOL BUILDING COMMITTEE. TO MEET THIS APPROPRIATION THE DISTRICT WAS AUTHORIZED BY VOTES OF THE MEMBER TOWNS ON JUNE 20, 2020 (TOWN OF HAMILTON) AND ON JULY 11, 2020 (TOWN OF WENHAM), AND BY APPROVAL AT BALLOT ELECTIONS ON JUNE 25, 2020, BY BOTH MEMBERS TOWNS OF A PROPOSITION 2 1/2 DEBT EXCLUSION, SO CALLED, TO BORROW SAID AMOUNT UNDER AND PURSUANT TO M.G.L. CHAPTER 71, SECTION 16(D), AND THE DISTRICT AGREEMENT, AS AMENDED, OR PURSUANT TO ANY OTHER ENABLING AUTHORITY. THE DISTRICT ACKNOWLEDGES THAT THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY'S ("MSBA'S") GRANT PROGRAM IS A NON-ENTITLEMENT, A DISCRETIONARY PROGRAM BASED ON NEED, AS DETERMINED BY THE MSBA, AND ANY COSTS THE DISTRICT INCURS IN EXCESS OF ANY GRANT APPROVED BY AND RECEIVED FROM THE MSBA SHALL BE THE SOLE RESPONSIBILITY OF THE DISTRICT: PROVIDED FURTHER, THAT THE AMOUNT OF BORROWING AUTHORIZED PURSUANT TO THIS VOTE SHALL BE REDUCED BY ANY GRANT AMOUNT SET FORTH IN THE FEASIBILITY STUDY AGREEMENT THAT MAY BE EXECUTED BETWEEN THE DISTRICT AND THE MSBA.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Ms. Siedzik suggests a friendly amendment correcting the grammatical error found in the written exhibit (typographical error of an open bracket after "by vote on"). There are no objections to the amendment.

David Frenkel YES; Amy Kunberger YES; Anna Siedzik YES; Dana Allara YES; Julia Cambpell YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

E. Established Stabilization Fund Vote

Exhibit

VOTE: THAT THE HAMILTON WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE VOTE TO ESTABLISH A STABILIZATION FUND FOR THE HAMILTON WENHAM REGIONAL SCHOOL DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 71, SECTION 16G 1/2 OF THE GENERAL LAWS, PROVIDED, HOWEVER, THAT THE ESTABLISHMENT OF SAID STABILIZATION FUND IS SUBJECT TO APPROVAL OF THE APPROPRIATING AUTHORITIES OF THE TWO MEMBER TOWNS.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES; Amy Kunberger YES; David Frenkel YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

Superintendent Tracy thanks the School Committee and notes he will continue working with the towns to finalize the warrant articles.

F. Appoint School Physician/Medical Consultant

Ms. Siedzik leads this discussion.

Ms. Allara discloses that Dr. Michael Yoon is a physician in practice with her husband. Ms. Allara has consulted with Dorothy Presser, MASC, regarding this matter, and has filed the necessary paperwork with both the district and the state. Ms. Presser advised that the Vice-Chair should lead this discussion.

Due to the information disclosed, Ms. Allara recuses herself from any discussion surrounding this agenda item. She exits the meeting at approximately 8:41 PM.

Superintendent Tracy reviews the School Physician position, hiring process, previous physician, stipend, role responsibilities, etc. Superintendent Tracy explains that Dr. Yoon is well-qualified for this position, and would recommend a vote in favor of his appointment. He also notes that the school physician is a legal requirement and is not a new position.

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE APPOINT SCHOOL PHYSICIAN DR. YOON AS DETAILED IN THE **EXHIBIT** ON THE MEETING AGENDA.

MOTION by Amy Kunberger; SECONDED by Julia Campbell.

Julia Cambpell YES; David Frenkel YES; Amy Kunberger YES; Anna Siedzik YES.

MOTION PASSES unanimously by roll call vote of four (4) members present.

Ms. Allara returns to the meeting at approximately 8:47 PM.

G. Vote to Renew 8th Grade Waiver - Field Hockey & Cooperative Agreement - Cheer Exhibit

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE APPROVE

THE REQUEST TO RENEW WAIVERS FOR FALL FOR 8TH GRADE FIELD HOCKEY AND

CHEER, AS SHOWN IN THE EXHIBIT ON THE AGENDA.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Discussion: Ms. Allara would have liked to have seen the cheer agreement as previously voted on.

Amy Kunberger YES; David Frenkel YES; Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

8. Finance & Operations

A. FY23 Budget Forecast*

Exhibit Exhibit

Mr. Leone presents the year-end budget review (*not the budget forecast, as incorrectly noted in the agenda) as detailed in the two (2) exhibits above. Mr. Leone provides a remarkable and detailed summary

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of the FY23 budget, which can be reviewed in the exhibits provided on the agenda, and/or by listening to his presentation to the School Committee (which begins at 1:38:02 in the YouTube meeting recording).

There is some discussion regarding Pre-K tuitions; E&D account and funding; overarching themes and concerns found in the budget, etc.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVES THE FY22 REGIONAL TRANSPORTATION TRANSFER AS RECOMMENDED HEREIN BY THE ASSISTANT SUPERINTENDENT OF FINANCE & ADMINISTRATION, AND AS PRESENTED ON A PREVIOUS SLIDE ENTITLED "PROPOSED REGIONAL"

TRANSPORTATION TRANSFER" (PAGE 25, EXHIBIT) AND AS WRITTEN BELOW:

Total of \$173,015 transferred from the general fund

Transfer \$171,634 from "Transportation Chapter 71" Revenue Account to "Regional Transportation Reimbursement Fund"

The remaining \$1,381 will remain in the general fund and fall to E&D.

MOTION by Amy Kunberger; SECONDED by Anna Siedzik.

Julia Cambpell YES; Dana Allara YES; Anna Siedzik YES; Amy Kunberger YES; David Frenkel YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

Ms. Allara notes that Mr. Leone's "Budget 101" presentations in years prior have been incredibly helpful, and she hopes he is able to offer one this year for the benefit of new School Committee members. Mr. Leone is happy to oblige, and this will be scheduled in the near future.

9. Superintendent's Report

- School supply lists have been posted under each school's Parent Center/ Family Resource sections on the district's beautiful new website!
- Per reminder of Wendy Ng, all school lunches are free of charge this year!
- New features for the website are forthcoming, including site optimization for smart phones as well as a communication app.
- Tomorrow we will kick of athletics for the year, fall teams start before the start of the official first day of school:
- 6th and 9th grade orientations Tuesday, 08/30/2022;
- New teacher orientation occurs next week on Monday and Tuesday at the High School. There will be 17 teachers learning about the district, get their technology, access to certain resources such as Google and Aspen, etc.
- A large number of open positions remain in the district. 30 positions remain unfilled in the week before school begins.

10. Committee Reports

- A. <u>Capital/Financial Planning Subcommittee</u> (*Julia Campbell, Jen Carr, Dana Allara*) No update at this time.
 - B. <u>Policy Subcommittee</u> (Anna Siedzik, Amy Kunberger, David Frenkel)
- Ms. Siedzik reports that the subcommittee will be meeting next Monday, 08/22/2022.
- C. <u>Negotiations Subcommittee</u> (Dana Allara, David Polito, Amy Kunberger) No update at this time.

11. Chair's Report

- School Committee forum Superintendent Tracy and Ms. Allara discussed the possibility of hosting a School Committee forum. Members in attendance agree to schedule this on 09/15/2022 with a 6:00 PM start time:
- Regional Agreement both the district and the towns have been investigating special legislation. Ms. Allara has spoken with Shawn Farrell, and they would like to obtain a redlined agreement from the town and district lawyers in order to work towards collective revisions. A discussion and vote on this matter will appear on the next meeting agenda.
- Ms. Allara reports that the School Committee brainstormed committee goals during their workshop. Ms. Siedzik drafted the document summarizing the discussions that took place, and Ms. Allara made minimal edits. This is now brought before the School Committee for further consideration and discussion.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE EXTEND THE MEETING UP TO ½ HOUR (THE CURRENT TIME IS 10:00 PM).

MOTION by Dana Allara; SECONDED by Anna Siedzik.

Amy Kunberger YES; Anna Siedzik YES; Dana Allara YES; Julia Cambpell YES; David Frenkel NO.

MOTION PASSES through majority (4:1) roll call vote of five (5) members present.

Ms. Allara asks for any feedback regarding the drafted School Committee goal document, which reads similarly to a mission/vision statement. After any feedback, Ms. Allara hopes to include this item as a discussion/vote in a future meeting.

12. Topics for Future Meetings

None additionally at this time (see above discussion about including discussions and potential votes for (1) regional agreement special legislation and (2) School Committee goals.

13. Vote to Adjourn

I MOVE THAT THE HAMILTON - WENHAM REGIONAL SCHOOL COMMITTEE ADJOURN THE 08/18/2022 MEETING AT 10:08 PM.

MOTION by Anna Siedzik; SECONDED by Julia Campbell.

David Frenkel YES; Amy Kunberger YES; Anna Siedzik YES; Dana Allara YES; Julia Cambpell YES.

MOTION PASSES unanimously by roll call vote of five (5) members present.

Respectfully submitted September 16 2022 by Mahala Lettvin, Recording Secretary.

The agenda items listed are those items which were reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed on the agenda may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may be heard out of the listed order.

*Times listed on the agenda are provided as estimates and guidelines only and are subject to change.