

**Hamilton-Wenham Regional School District Committee**

**Minutes**

**June 19, 2007**

**CALLED TO ORDER:** Richard Boroff called a duly posted meeting of the Hamilton-Wenham Regional School District Committee to order at 7:03 p.m. The meeting was held in Room 400 at the Regional High School.

**PRESENT:** Denise Bisailon, Richard Boroff, Donald Gallant, Lisa Gaquin, Catherine Harrison, Bill Martin, Alexa McCloughlan, and Jack O'Keefe.

**ABSENT:** Laurie Wilson

**ALSO PRESENT:** Marinel McGrath, Superintendent and Paul Szymanski, Assistant Superintendent

**VOTE FOR EXECUTIVE SESSION:** D. GALLANT MADE A MOTION THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING MATTERS PERTAINING TO FY 08 CONTRACT NEGOTIATIONS AND TO RETURN TO OPEN SESSION. C. HARRISON SECONDED THE MOTION. A VOICE VOTE WAS TAKEN:

Denise Bisailon	Yes	Bill Martin	Yes
Richard Boroff	Yes	Alexa McCloughlan	Yes
Donald Gallant	Yes	Jack O'Keefe	Yes
Lisa Gaquin	Yes	Catherine Harrison	Yes

THE MEETING RETURNED TO OPEN SESSION AT 7:25 P.M.

**STATEMENT OF GUESTS:** None at this time.

**INFORMATION AND COMMUNICATION:**

*SOS update:* The Support Our Schools (SOS) group raised sufficient funds to reinstate the 4 & 5<sup>th</sup> grade teaching teams and an 8<sup>th</sup> grade social studies teacher. New England Biolabs donated funds for either a science teacher or the high school science program. Dr. McGrath stated that the funds would be expended for science program materials. Thank you notes will be sent out shortly. C. Harrison asked if the funding of an 8<sup>th</sup> grade teacher creates an inequity in the middle school. Dr. McGrath responded that it would and that each grade level has a different team structure.

*2007-2008 Representatives to the Towns/School Budget Process & Long Range Planning Committee:*

C. Harrison stated that the Towns School Budget Process Committee met to review the FY 07 budget process and outcome. She stated that the committee discussed preparing a level services budget for internal use only. The School Committee will need to secure a new committee member or community member for the capital management committee since David Carey is now a selectman. R. Boroff asked school committee members to think about who could fill the position and to call him with suggestions. The following school committee members will represent the committee as members of the 2007-2008 town/school budget process and long range planning committee:

T/S Budget Process  
Richard Boroff, Chairperson  
Laurie Wilson, Vice Chairperson  
Catherine Harrison, Finance Chairperson

T/S Long Range Planning  
Richard Boroff, Chairperson  
Another SC person to be determined

The School Committee needs one (1) additional school committee member from either the finance or facilities subcommittees to serve on the Long Range Planning Committee. R. Boroff asked the subcommittee members to think about who should fill the position and to let him know.

**REPORTS AND CORRESPONDENCE:** None at this time.

**OLD BUSINESS:**

*Subcommittee Reorganization for 2007-2008:*

<b><u>COMMUNICATION</u></b>	<b><u>FACILITIES</u></b>	<b><u>FINANCE</u></b>
Lisa Gaquin, Chair	Bill Martin, Chair	Catherine Harrison, Chair
Jack O’Keefe, Sec	Alexa McCloughan, Sec	Don Gallant, Sec
Catherine Harrison	Denise Bisailon	Alexa McCloughan
Alexa McCloughan	Catherine Harrison	Jack O’Keefe
Richard Boroff, Ex Officio	Laurie Wilson, Ex Officio	Richard Boroff, Ex Officio
		Laurie Wilson, Ex Officio
<b><u>LEGISLATIVE</u></b>	<b><u>NEGOTIATIONS</u></b>	<b><u>POLICY</u></b>
Jack O’Keefe, Chair	Richard Boroff, Chair	Denise Bisailon, Chair
Denise Bisailon, Sec	Lisa Gaquin, Sec	Bill Martin, Sec.
Don Gallant	Don Gallant	Lisa Gaquin
Bill Martin	Laurie Wilson	Richard Boroff, Ex Officio
Richard Boroff, Ex Officio		

D. GALLANT MADE A MOTION THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE 2007-2008 SUBCOMMITTEES AS PRESENTED. C. HARRISON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY (8-0-0).

*High School Student Handbook Changes:*

D. GALLANT MADE A MOTION THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE 2007-2008 HIGH SCHOOL STUDENT HANDBOOK AS PRESENTED. C. HARRISON SECONDED THE MOTION. The changes proposed reflect feedback from the high school council and school committee. THE MOTION PASSED UNANIMOUSLY (8-0-0).

**NEW BUSINESS:**

*Food Service Pay Schedule 2007-2008:*

D. GALLANT MADE A MOTION THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE FOOD SERVICE 2007-2008 PAY SCHEDULE AS PRESENTED. C. HARRISON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY (8-0-0).

**APPROVAL OF MINUTES:**

*Regular meeting – June 7, 2007:*

D. GALLANT MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE MINUTES FOR THE REGULAR MEETING HELD ON JUNE 7, 2007. C. HARRISON SECONDED THE MOTION. THE MOTION PASSED (8-0-0).

**ADJOURNMENT:**

D. GALLANT MADE A MOTION THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE ADJOURN AT 7:44 P.M. C. HARRISON SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY (8-0-0)

Respectfully Submitted,  
 Jacqueline Cooper  
 School Committee Secretary