

Hamilton-Wenham Regional School District

2008-2009 Fee Schedule for K-12 Extracurricular Activities

This year there will be user fees at all three levels (elementary, middle and high schools) for extracurricular activities. This notice provides you with information regarding the FY 09 Extracurricular User Fees and includes information regarding (1) the FY 09 Extracurricular Fee Schedule and private funding due date, (2) registration dates and procedure, (3) scholarships, (4) refunds, and (5) who to contact if you have any questions.

1. FY 09 Fee Schedule

Hamilton-Wenham Regional High School

Extracurricular activities will begin the week of October 6, 2008

Activity	Semester	Estimated #	FY 09 Fee (100%)
Payment Due: September 26, 2008 to HS Secretary			
Art Club	All	10	\$70
College Bowl	All	15	\$70
Literary Magazine	All	2	\$70
Math Team	All	8	\$70
Model UN	All	12	\$70
Musical	All	30	\$70
Science Team	All	6	\$70
Sound Off	All	6	\$70
World Lang. Club	All	14	\$70

Miles River Middle School

Extracurricular activities will begin the week of October 6, 2008

Activity	Semester	Estimated #	FY 09 Fee (100%)
Payment Due: September 26, 2008 to MS Office – Attn. Gayle O’Leary			
Chorale	All	25	\$139
College Bowl	All	10	\$127
Jazz Band	All	21	\$160
Math Team	All	12	\$140
Musical - <i>payable January 2009</i>	All	45	\$168

Buker, Cutler, and Winthrop Elementary Schools

Chorus and Band will begin the week of October 6, 2008

Activity	Semester	Estimated #	FY 09 Fee
Payment Due: September 26, 2008 to School Office Secretaries			
Chorus	All	150	\$110
Gr. 4 & 5 Band	All	20	\$183

Private Funding Due Dates

Should an individual or group wish to privately fund an extracurricular activity to decrease the user fee, the funds should be submitted to the Superintendent of Schools, 5 School Street, Monday – Friday, 8:30 am – 3:30 pm according to the schedule listed below.

The revised FY 09 user fee information will be available in three venues: (1) District website (www.hwschools.net) by clicking on the link entitle: "FY 09 Extracurricular Activity Fee Schedule"; (2) School Offices, and (3) individual school websites.

Extracurricular Fees (All Levels)	Due Date	Revised Fee Schedule Available
	September 5, 2008	September 12, 2008

2. Registration and Payment Due Date

All extracurricular fees must be paid by Friday, September 26, 2008.

Students are eligible to participate in the extracurricular program only after the fee has been paid. The fee may be paid on the dates and times listed below:

	Buker	Cutler	Winthrop	Miles River	High School
Dates	Week of September 22 – 26, 2008				
Time	During school hours 7:30 am – 3:30 pm				During lunch
Place	School Secretary’s Office			Main Office	Cafeteria

Parents/guardians must complete a registration form and checks (no cash) must be made payable to: Hamilton-Wenham Regional School District or (Ham.-Wen. Reg. Sch. Dist.). The appropriate extracurricular activity and student name should be noted on the check.

User Fee Registration Forms are available at the school offices. Separate checks should be used for the amount of each of the extracurricular activities elected. Forms should be completed and delivered to the school office at the designated registration times. If the number of students registered does not equal the number of students required to run the extracurricular program, the program can not be offered. This is a rare occurrence, but it has happened in the past six years since higher user fees were instituted.

3. Scholarships

As a school district, we believe that all students should have the opportunity to participate in extracurricular activities at the lowest cost possible, and if families are unable to pay the user fee, we encourage them to contact the principal to learn about the scholarship opportunities.

Families who are not financially able to pay the established user fee may apply for a *partial scholarship*. To view the eligibility criteria, application form, and processing procedure, please see your principal and/or log onto the HW District website (www.hwschools.net) to review the application. Scholarship applications should be submitted directly to the Principal’s Office by September 12, 2008. The principal, upon review of the application and supporting documentation, will determine the family’s eligibility for scholarship.

4. Refunds

- A. Students moving from the District will be eligible for a prorated refund of the specific activity fee. Refunds will be forwarded 30 days after notification of withdrawal. Refund applications may be obtained from the Principal.
- B. Students who are unable to participate in an activity because of illness or injury (physician's statement required) will be eligible to receive a prorated refund of the specific activity fee.
- C. Students who voluntarily leave an extracurricular activity or who become ineligible to participate in a extracurricular activity for academic or discipline reasons will not be eligible for a refund.

5. Questions? Please contact your principal.

High School	Robert Krol	978.468.0496
Miles River Middle School	Matthew Fox	978.468.0393
Buker School	Brian O'Donoghue	978.468.5324
Cutler School	Jennifer Clifford	978.468.5330
Winthrop School	Carrie Vaich	978.468.5340