

Hamilton-Wenham Regional School District

2009-2010 Fee Schedule for K-5 Extracurricular Activities

This year there will be user fees at all three levels (elementary, middle and high schools) for extracurricular activities. This notice provides you with information regarding the FY10 Extracurricular User Fees and includes information regarding (1) the FY10 Extracurricular Fee Schedule and private funding due date, (2) registration dates and procedure, (3) scholarships, (4) refunds, and (5) who to contact if you have any questions.

1. FY10 Fee Schedule

Buker, Cutler, and Winthrop Elementary Schools

Chorus and Band will begin the week of October 5, 2009

Activity	Semester	Estimated #	FY10 Fee
<i>Payment Due: September 25, 2009 to School Office Secretaries</i>			
Chorus	All	70	\$40
Gr. 4 & 5 Ensemble	All	25	\$190

2. Registration and Payment Due Date

All extracurricular fees must be paid by Friday, September 25, 2009.

Students are eligible to participate in the extracurricular program only after the fee has been paid. The fee may be paid on the dates and times listed below:

	Buker	Cutler	Winthrop		
Dates	Week of September 21 – 25, 2009				
Time	During school hours 8:00 am – 3:30 pm				
Place	School Secretary's Office				

Parents/guardians must complete a registration form and checks (no cash) must be made payable to: Hamilton-Wenham Regional School District or (Ham.-Wen. Reg. Sch. Dist.). The appropriate extracurricular activity and student name should be noted on the check.

User Fee Registration Forms are available at the school offices. Separate checks should be used for the amount of each of the extracurricular activities elected. If the number of students registered does not equal the number of students required to run the extracurricular program, the program can not be offered. This is a rare occurrence, but it has happened in the past six years since higher user fees were instituted.

3. Scholarships

As a school district, we believe that all students should have the opportunity to participate in extracurricular activities at the lowest cost possible, and if families are unable to pay the user fee, we encourage them to contact the principal to learn about the scholarship opportunities.

Families who are not financially able to pay the established user fee may apply for a *partial scholarship*. To view the eligibility criteria, application form, and processing procedure, please see your principal and/or log onto the HW District website (www.hwschools.net) to review the application. Scholarship applications should be submitted directly to the Principal's Office by September 25, 2009. The principal, upon review of the application and supporting documentation, will determine the family's eligibility for scholarship.

4. Refunds

- A. Students moving from the District will be eligible for a prorated refund of the specific activity fee. Refunds will be forwarded 30 days after notification of withdrawal. Refund applications may be obtained from the Principal.
- B. Students who are unable to participate in an activity because of illness or injury (physician's statement required) will be eligible to receive a prorated refund of the specific activity fee.
- C. Students who voluntarily leave an extracurricular activity or who become ineligible to participate in a extracurricular activity for academic or discipline reasons will not be eligible for a refund.

There shall be no refund under the following circumstances:

- The student is dismissed from the activity due to disciplinary problems.
- The student is dismissed from the activity due to scholastic deficiencies.
- The student withdraws from the activity past the 'sufficient enrollment' date.

5. Questions? Please contact your principal.

Buker School	Brian O'Donoghue	978.468.5324
Cutler School	Jennifer Clifford	978.468.5330
Winthrop School	Carrie Vaich	978.468.5340